



Enfield • Erdenheim Home & School Partnership

Dear Enfield and Erdenheim Professional Staff,

The Enfield-Erdenheim Home & School Partnership (EEHSP) is pleased to offer you financial support for this 2023-2024 school year! We are so grateful for your dedication to our students and for your commitment to being at the forefront of education.

The following is the breakdown of funds allotted this year from the EEHSP. Instructions on how to access the funding is also below:

PROFESSIONAL STAFF REIMBURSEMENT

- Individual teacher and professional support staff reimbursement for classroom materials, not covered within your district budget: **\$175 per professional staff member**

EDUCATIONAL GRANTS

- **Grade Level Grants: \$1,000 per grade level (K-4th) and \$2,000 (5th)** for your use in supplementing your curriculum or materials for the year as a full grade, i.e. field trips, assemblies, etc.
- **Specials Area Grants: \$200 per department at each school** (Art, Music, Gym, Tech & Library)
- **Special Education, Specialists & Clinicians Grants: Up to \$50** per support professional. You may individually submit reimbursements OR combine your grant as a department to cover materials.

All requests for individual teacher and support staff reimbursements and grants must be submitted by **May 31, 2024**. *We kindly ask that you submit your individual reimbursements for up to \$175 at one time vs. in multiple requests throughout the year to help our volunteer treasurers.* Please complete the [Check Reimbursement Form](#) for personal expense reimbursement. For Grants requiring direct payment from EEHSP, please contact our Presidents and Treasurers with a detailed e-mail request, as well as the above linked Check Reimbursement Form (if payment needed at the time). Both the personal expense reimbursement and grant requests should be e-mailed to presidents@eehsp.org and treasurers@eehsp.org.

We look forward to working with you this year!

Sincerely,
Christia Donohue
EEHSP President - presidents@eehsp.org