

EEHSP Meeting Minutes
Thursday, September 17, 2015

EEHSP Board Members in Attendance: Naim Moore, Freddy Murray, Kristyn Rossler, Charlotte Igou, Michelle West, Jesse Brenner (standing in for Nikki) Colleen Schaller, Hillary Chybinski,

Administration in Attendance: Dr. Mitchell and Mr. McLaurin

Faculty in Attendance: Robin Cottone, Kathy Evans, Emily Duffy, Sandy Salmon and Tonja Smith

Co-President Introductions and Welcome.

Future meetings will take place at both schools, alternating between the school libraries. You can find the schedule here: <http://eehsp.org/schedule/> We are looking into Live Streaming the meetings, so that parents can watch from home when they are unable to attend. The goal for Live Streaming is next month (October). Meetings will last about an hour, and we hope to see as many of you in person as possible.

Open EEHSP Board Positions

There are two remaining openings in the Board Officer positions. Hillary Chybinski has volunteered for Recording Secretary and Colleen Schaller has volunteered as co-Treasurer. Both ladies were voted in by the membership in attendance. You can find additional EEHSP Board info here: <http://eehsp.org/contact/>

2015-2016 Budget

The 2015-2016 proposed Budget was distributed to attendees. Additional line items for the upcoming year include Spartan Fest and a Pancake Breakfast. Both activities fall under Income/Fundraising/Special Events. The Fall Fest and Fun Run will not be held this year. A Pancake Breakfast will be taking the place of Breakfast Buddies (Enfield) and Rise and Shine (Erdenheim). While both events were fun for parents and kids, they were never intended as a fundraiser but more as social events, and we think we can combine fun and fundraising with a Pancake Breakfast. Our hope is that the Pancake Breakfast will combine fun for everyone and also introduce an opportunity to raise money for our school programs.

There will not be an Artist In Residence this year at either school (it will return next year). This year there will be a visiting Author/Illustrator visit at both schools. We are trying out a rotation schedule for these programs.

Committee budget amounts are based on previous year results and best estimates from people that have been involved. All Committee Chairs should

expect to stay within their given budgets. Any differences or additional spending need to be addressed ASAP.

Garden Club – there was a \$200 donation from last year that wasn't used and needs to be included in this year's budget. Naim will look into it and update the budget as necessary.

Publishing Committee – requesting additional funding. The Publishing Center gets moving in October and finishes up in the Spring. The Committee Chair should keep the Co-Presidents updated on her status and expected needs.

Quickbooks Essentials (online) has been added to the Expense section of the budget this year. Historically there has never been an easy and efficient way to share accounting information between Treasurer(s) and Presidents. This will increase efficiency and accuracy, while strengthening our controls as well.

The Directory Sales line item represents the net profit expected from producing the annual directory.

A question was raised regarding an increase in classroom funds this year. There are more teachers this year, causing an increase as we keep the "per teacher" amounts the same across the board. We would like to encourage ALL teachers to use their funds to enrich the education in their classrooms.

The Philanthropy Committee does not expect to incur any expenses.

Vote on the proposed budget – motion passed.

Principal Reports

Dr. Mitchell

The school year is off to a fantastic start at Enfield. Instead of sneak-a-peek, this year they invited parents and children to attend a personal meeting between families and their teachers. It was a calming and successful event. Enfield is expected to continue with this program next year, with only a few changes. Dr. Mitchell is offering Text Messaging as a form of communication for Enfield parents. Sign up on the web here: <http://bit.ly/1QMCijV>

Dr. Mitchell requests that you please check your Home Access information to make sure your information is correct. All important communications will come from there. Dr. Mitchell sent out an email with volunteering opportunities for parents, such as: Publicity needs, assemblies, American Education Week and Parent Advisory Council. You can find additional information here: <http://bit.ly/1NBolQp>

Mr. McLaurin

The school year is off to an exciting start at Erdenheim. The children are already working together to promote teamwork. We want our students to be successful students and learners as well as successful people.

Erdenheim is in process of rolling out Chromebooks for 4th and 5th graders. An assembly will happen with the students to explain the expectations and opportunities. Chromebooks will not be going home. The Chromebook program is web-based, however it is filtered to protect our kids. Erdenheim is looking into piloting a Spartan Block program for 5th grade, tapping into some of the things they're interested in. It can be an avenue for students to explore new things and find new interests.

EEHSP Volunteer Forms

EEHSP Volunteer Forms were available at the meeting. Interested parents and guardians can sign up and leave the forms before they leave. Committee Chairs and Officers were in attendance to answer any questions about committees and opportunities for volunteering. You can find out more here:

<http://eehsp.org/committees/> Please consider volunteering for at least one committee.

Enfield/Erdenheim School Directories

Want to be in the Directory? You need to OPT-IN so we can include your information. If you do not opt-in, you will not be included. We are only at 65% inclusion so far. If you have multiple children, all of them need to be included on the opt-in form. Last year's consent is no longer valid. You need a new one. Information is taken from the Emergency Contact information. Any updates need to be made at the District level on that form.

SPARTAN FEST

October 10th 4-8pm – First Ever Spartan Fest. It's a Food Truck Festival with music, games, etc. It is open to the entire community and promises to be a fun-filled evening for everyone. If you see the event on Facebook, please share it across the community. EEHSP gets a percentage from each of the Food Trucks' sales. One of our goals is to not have to rely heavily on volunteers for the success of our events. We want our parents to enjoy our events as well.

Additional Information

A point was raised for newer families that the EEHSP and Schools should be more descriptive of events, so that parents understand the scope of events, such as who is invited, what's involved, etc.

Meeting open for Committee Fair.